

**REMINDER**

ITMA/11 /2019  
NO. 203/2019  
2019

CIRCULAR  
11<sup>th</sup> January

To All Members

Sub: Draft guidelines for Operation & Maintenance of Distribution Transformers

Ref: Comments/observations on the Draft guidelines for Operation & Maintenance of Distribution Transformers prepared by CEA.

Dear Members,

This is in reference to our circular No. 185/2018 dated 27<sup>th</sup> November 2018 followed by reminders dated 10<sup>th</sup> December 2018 copy attached requesting therein to go through the subject guidelines prepared by CEA and offer your views/observations or comments if any so as to make this document a foolproof to be adopted for Operation & maintenance of Distribution Transformers by all the Discoms/Utilities at National Level in order to contain the failure rate of Distribution Transformers, which generally have been attributed to poor O & M by Discoms/Utilities.

Kindly do the needful at the earliest as it is already delayed.

Thanking You

With best regards

**[B.LAL]**  
**DIRECTOR GENERAL**